

**January 8, 2018**

The City Council met in the Council Room on January 8, 2018 with the following members present: Chuck Steffenson, Monica Olson, Darek Buse & Bobbie Batesole and the following absent: NONE

Others Present: Tyler Anderson, Trista Jacobson, Dave Bedore, Rachel Aasness, Hannah Aasness, Cal Lundeen, Robert & Colleen Shores, Janice & Lyle Olson, Susie & Arlynn Johnson, Darrin Batesole, Richard & Cheryl Novotny, Ardell Hendrickson, Jerry Buse and Diana K. Olson

All present stood to say the pledge of allegiance.

The meeting was called to order at 7:00 PM by Acting Mayor Olson.

Acting Mayor Olson went over the rules of the meeting that if you are not on the agenda you do not speak and asked if anybody wanted to be on the agenda.

A motion was made by Batesole, seconded by Buse and carried to approve the January 8<sup>th</sup> agenda with the addition of Trista Jacobson & Tyler Anderson.

A motion was made by Buse, seconded by Steffenson and carried to approve the November 13<sup>th</sup> Council Minutes.

A motion was made by Steffenson, seconded by Batesole and carried to approve the December 4<sup>th</sup> & 11<sup>th</sup> Council Minutes.

Trista had a client that was wondering if they could build a shouse on the East Side Phase 2 lots. The Council said to send over what he was thinking and the Council would consider it.

Tyler spoke on behalf of the Fire Department on wanting copies of the fire department financials monthly instead of quarterly.

The Council discussed the letter the City received from Terry Aasness on his withdrawal of resignation. The City Attorney advised the council to table the matter until April due to the situation.

A motion was made by Batesole, seconded by Buse and carried to table Terry's request for withdrawal of resignation until the April meeting.

A motion was made by Batesole, seconded by Steffenson and carried to table the resolution for declaring a vacancy until the April meeting.

A motion was made by Buse, seconded by Steffenson and carried to appoint Monica Olson as Acting Mayor.

A motion was made by Buse, seconded by Batesole and carried to retain First Security Bank, Evansville as the official depository and Viking Bank, Alexandria as a back up and for investments.

A motion was made by Batesole, seconded by Buse and carried to retain The Record as the official newspaper and the Fergus Falls Daily Journal as backup.

A motion was made by Batesole, seconded by Buse and carried to appoint Jenni Olson to the board of health for a 3-year term. Others on are 2016- Jamie Englund, 2017-Terry Aasness.

A motion was made by Steffenson, seconded by Batesole and carried to retain Mike Dolan from Thornton, Reif, Dolan, Bowen & Klecker Law Office as the City Attorney.

A motion was made by Steffenson, seconded by Buse and carried to appoint the Fire Chief as the NIMS Coordinator.

A motion was made by Batesole, seconded by Buse and carried to appoint Monica & Chuck to the employee committee.

A motion was made by Buse, seconded by Steffenson and carried to set the Council meeting dates for the 2<sup>nd</sup> Monday of every month at 7:00 PM at City Hall.

A motion was made by Batesole, seconded by Buse and carried to keep the water tower & school committees the same as last year. They are Olson & Steffenson on water tower and Olson & Batesole on School.

A motion was made by Buse, seconded by Batesole and carried to assign the employee committee with full administrative authority to handle employee issues, reviews and discuss wages. The whole Council would have to decide any financial decisions.

Monica and Chuck interviewed 4 applicants for the public works maintenance workers position.

A motion was made by Buse, seconded by Steffenson and carried to offer the public works maintenance workers position to Brett Anderson. There will be a 3-month probationary period.

A motion was made by Batesole, seconded by Steffenson and carried to adopt the IRS mileage rate of 54.5 for 2018.

A motion was made by Batesole, seconded by Buse and carried to approve the law enforcement contract with the Douglas County Sheriff's Department for 20 hours a month at \$38.67 per hour. More hours can be added at any time with notification to the Sheriff's Department.

A motion was made by Steffenson, seconded by Batesole and carried to approve the contract with the Lakes Area Humane Society for 2018 for impounding of dogs.

The City took over the old Dental Clinic building on December 29, 2017.

A motion was made by Batesole, seconded by Steffenson and carried to appoint Chuck and Darek to the property management committee to deal with City buildings.

A motion was made by Steffenson, seconded by Buse and carried to allow employees and Council members to attend conferences or trainings.

Diana is checking on software to get year to date budget figures.

Anderson Electric is working on the lights in the Shop.

Cal Lundeen had questions about the resignation of Terry Aasness.

Dave Bedore talked about minutes being public.

A motion was made by Buse, seconded by Steffenson and carried to approve the January bills and authorize payment. (List Attached)

A motion was made by Batesole, seconded by Buse and carried to adjourn the meeting at 8:08 PM.

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Diana K. Olson